

Town of Sharpsburg

Speed Hump Placement Policy

It is the policy of the Town of Sharpsburg to consider the placement of speed humps on residential streets in accordance with the following:

Payment

“Standard” speed humps will be provided at the cost of the Town on residential streets that meet all of the below listed standards and are approved by the Board of Commissioners, upon recommendation by the Police Chief and Public Services Director. The number of speed humps approved in any fiscal year will be limited by the funds appropriated by the Board of Commissioners in the annual budget process, or as amended.

All speed humps will be constructed in the same manner as others that are installed throughout the Town of Sharpsburg.

Qualifying Criteria

- A petition signed by 85% of all residents of the street will be required, including any cul-de-sac off the street within one quarter mile of proposed hump location.
- A street must be classified as a two-lane, public street owned and maintained by the Town.
- A street’s width must not exceed 36 feet from curb to curb.
- The street grade is less than or equal to 8%.
- The street must be minimum of 1500 feet in length.
- Street’s posted speed limit must be 25 MPH or less.
- Street should not be a primary emergency medical services route. The Police Chief will contact Emergency Management Services and Fire Department to determine, if the humps will interfere with a majority of their emergency response calls.
- Must be at least one (1) year since an application for any traffic calming measure has been denied or become void for the same street(s).
- Must be at least one (1) year since a traffic calming measure was implemented or removed on the same street(s).

Additional Considerations

In addition to the previously listed technical criteria, the following conditions may also be considered by the Board of Commissioners when considering hump location requests:

- Sight Line and Distance
- Curvature considerations beyond the minimum established above
- Existing vegetation
- Other objects near the street surface
- Existence of Sidewalks

- Past accident history in the area
- Past speeding citations in the area

Placement Criteria

- Should be at least 500 feet apart (average 600 – 800 feet apart).
- Stop sight distance is greater than or equal to 200 feet.
- Should be located at 100 feet from an intersection.
- Should attempt placement under street lighting for greater visibility.
- Should be 5 – 10 feet from driveways.

Petition Process and Scheduling

It is the Town's intention to construct a number of speed humps at the same time in order to obtain the most economical price to the Town. As such, qualified petitions will be presented to the Board of Commissioners for recommendation as they are received, but then held until there is, in the opinion of the Public Works Director and the Police Chief, a sufficient number to proceed with presentation to the Board. Petitions will be qualified by the Town Clerk, who will verify that the required number of residents, based on the most current tax records, have signed the petition.

The Public Works Director will present a list to the Town Council, along with bids for the construction. The Board may add, delete or modify the recommendations as it sees fit. Should recommended humps exceed the money appropriated in the current fiscal year, petitions may be held over until the next fiscal year.

Any neighborhood whose approved project is subject to carry over in the following year, may have their project constructed sooner by paying the Town the full and total cost of the speed hump. In these cases, the speed hump will be included in the next contract solicited by the Town. There will be no refunds for humps constructed in this manner.

A public comment period will be held at the regular Town Council meeting when a speed hump is up for consideration by the Board of Commissioners. The public comment period will provide opportunity for all residents in the given area to voice their support or opposition for the speed hump placement. At the conclusion of the comment period, the Board of Commissioners will take vote and provide directions to Town Staff on how to move forward with the matter.

Hump Removal – Town Initiated

The Town may remove any speed hump or other traffic control device at any time when it is in the best interest of the Town, with Board action. Such removal will be at the expense of the Town. In cases where the Town received any payment for the hump construction, there shall be no refunds.

Hump Removal – Citizen Initiated

Citizens may initiate a request for the removal of a hump through a petition process meeting the same criteria for signatures as petition requesting a hump. Upon certification, it will be reviewed by the Public Works Director and Police Chief, and a recommendation to the Board of Commissioners. If approved, such removal will be at the expense of the Town. In cases where the Town received any payment for the hump construction, there shall be no refunds.

Speed Hump Petition

We, the undersigned, request the Town of Sharpsburg to install speed humps on _____ (Street) in our neighborhood.

We understand that each speed hump installed will be accompanied by two (2) signs and that portions of the street may have to be closed for short periods during installation. We further understand that emergency services response time will be marginally impacted.

A map showing the exact location of each speed hump requested is attached. The map needs to be shared with all of your neighbors, particularly those fronting the proposed installations. At least 85% of the households along the requested street, and any other affected streets within ¼ miles (1,350 feet), must be represented on the petition. Only one signature from each household will be counted during validation.

Other Streets to be petitioned: _____

Name of Lead Petitioner: _____

Address: _____

Telephone Number: _____ (Days) _____ (Evenings)

Email Address: _____

Neighborhood Signatures (One per Household Please)

Name Print	Signature	Street Address

Attach additional pages for signatures if necessary.